



Dexter Laundry, Inc.

Job Title: AS400 Programmer – RPG/CL/SQL	FLSA Status: Exempt
Department: Finance	Reports To: IT Manager/Supervisor

Position Summary:

Program and maintain company computer applications, software and equipment. Support Users with computer related issues. Train Users as need on computer applications and hardware. Assist the IT Department in various activities related to computer software and hardware.

If any of the skills required are lacking, must be willing to educate through self-study or attending classes. Salary commensurate on amount of training needed.

General Purpose: Competencies

Good Organizational Skills	Ability to work and communicate with all levels
Customer Service and detail oriented	Ability to meet deadlines
Ability to work on multiple projects	

Position Responsibilities:

1. Program computer applications based on user departments requirements.
2. Maintain and update production versions of computer application software.
3. Educate users in the use of computer applications and equipment.
4. Help-desk liaison – troubleshoot user problems with ERP system, as400 or pc networking.
5. Perform and assist in weekly, monthly, annual routine tasks related to the computer system and software applications.
6. Provide primary services related to day to day operation of DLI's computer systems. This includes system backups of primary computers, the maintenance of backup media libraries and installation and cleaning of peripheral equipment.
7. Install and update the computer operating system software and troubleshoot, report and fix the computer hardware and software problems.
8. Assist/backup other members of the IT Department.
9. Assist network administrator with various projects.
10. Stay up-to-date on the latest technology.
11. Work extended hours and weekends when necessary.
12. Take ownership in our business results and your personal wellness.
13. General Duties: Performs other related duties as assigned

Essential education, licenses, certifications, skills and experience:

Minimum AA in Computer Programming	RPG/CL/SQL programming desired
Excellent Communication Skills	IBMI Power 8 (AS400) experience preferred
Microsoft Office Experience	Infor XA ERP experience helpful
Networking Experience preferred	



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Physical demands and work environment:

The physical demands and work environment characteristics here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Physical demands: While performing duties of the job, employee is occasionally required to sit, stand, walk use hands to finger, handle objects or controls, reach with hands and arms, talk and hear. Employees must occasionally lift and or move up to 25 pounds. Specific vision abilities required by the job include close, distance, color, peripheral, depth perception and the ability to focus.
- Work environment: The noise level in the work environment is usually light to moderate. Travel less than 1%.
- Required to pass a background, physical, drug and alcohol screenings.
- Authorization to work in the United States.

General: The employee is expected to adhere to all company policies and commitment to company values.

Company Description

Dexter Laundry, Inc. is an Equal Opportunity Employer. Dexter Laundry, Inc. is an employee owned manufacturer based in Fairfield, Iowa, U.S.A. Founded in 1894, the company has grown to offer a full line of front load washers, drying tumblers, and equipment financing solutions serving the on-premise and commercial laundry industries. To learn more about Dexter products and services, please visit www.dexter.com

THIS COMPANY RESERVES THE RIGHT TO MODIFY, INTERPRET, OR APPLY THIS JOB DESCRIPTION IN ANY WAY THE COMPANY DESIRES. THIS JOB DESCRIPTION IN NO WAY IMPLIES THAT THESE ARE THE ONLY DUTIES, INCLUDING ESSENTIAL DUTIES, TO BE PERFORMED BY THE EMPLOYEE OCCUPYING THIS POSITION. THIS JOB DESCRIPTION IS NOT AN EMPLOYMENT CONTRACT, IMPLIED OR OTHERWISE. THE EMPLOYMENT RELATIONSHIP REMAINS "AT-WILL." THE AFOREMENTIONED JOB REQUIREMENTS ARE SUBJECT TO CHANGE TO REASONABLY ACCOMMODATE QUALIFIED DISABLED INDIVIDUALS.