COLLECTING AND CHANGING LINENS

COLLECTING LINENS

- Wear gloves, masks and protective gear as needed.
- When collecting linens and towels, carefully roll them into bundles to avoid shaking. Hold fabrics away and avoid "hugging" them to your body.
- Separate linens and towels that need stain treatment to avoid the need to sort them later.
- Place laundry directly into a laundry bag or cart.
- Avoid overfilling laundry carts and bags so they can be transported safely.
- Transport the laundry directly to the laundry chute or laundry area. If using a laundry chute, alert anyone below before sending the laundry down.
- Thoroughly wash your hands after collecting soiled laundry.

REPLACING CLEAN LINENS

- Wash your hands and change your gloves before handling clean laundry.
- Remove all soiled laundry from the room before bringing in clean laundry.
- Avoid any contact between the clean laundry and the soiled laundry.